Northeast Iceland Development Fund



1. Applicant
   1. Applicant
      1. User

|  |  |
| --- | --- |
| **Id number \*** | **Name \*** |
|  | Retrieved from the national registry |

**E-mail \***

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* + 1. Applicant

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| --- | --- |
| **Id number \*** | **Name \*** |
|  | Retrieved from the national registry |

**E-mail \***

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**Phone number \*** (*Mobile number linked to the ID number and electronic ID for electronic signing of a contract)*

|  |  |
| --- | --- |
|  | |
| **Address\*** | **Postal code \*** |
|  |  |
| **Email \*** | **Phone number \*** |
|  |  |
|  |  |

**Address\* Postal code \***

|  |  |
| --- | --- |
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**Bank information \***

|  |
| --- |
| 9999-99-999999 |

Bank account info format: xxxx-xx-xxxxxx i.e. 0123-26-123456

* 1. Applicant’s state aid

List all state aid that the applicant (not only the project) has received in the past three years, regardless of whether the aid is in the form of a financial contribution or other forms of support.

|  |  |  |
| --- | --- | --- |
| **From whom?** | **Date approved** | **Amount** |
|  |  |  |
|  |  |  |

* 1. Cooperation partners

List project partners who are active participants in the project, contributing to it and benefitting from it.

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| --- | --- |
| **Id number \*** | **Name \*** |
|  | Retrieved from the national registry |
| **Email \*** | **Phone number \*** |
|  |  |

**Participants confirmation**

** … **X**

**Brief description of participant’s background \***

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| --- |
|  |

**Contribution, role and responsibilities of participant \***

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| --- |
|  |

1. Project
   1. Project Manager

|  |  |
| --- | --- |
| **Id number \*** | **Name \*** |
|  | Retrieved from the national registry |
| **Email \*** | **Mobile phone number \*** |
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**Brief description of project manager’s background \***

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**Contribution, role and responsibilities of project manager \***

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* 1. Project

**Project name \***

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| --- |
|  |

**Project website**

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| --- |
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**A characteristic image for the project (jpg, gif or png)**

The image may be used by SSNE in discussion of the project. Applicant hereby grants SSNE permission to use it for that purpose and warrants that it is not copyrighted

** … **X**

**Type of grant applied for \***

|  |  |  |
| --- | --- | --- |
| Cultural & community projects | Business development & innovation project | Cultural start-up and operating grants |

**Subtype of grant applied for \***

|  |  |  |
| --- | --- | --- |
| Art design | Agriculture | Start-up grant |
| Art/Photography | Creative Industry | Start-up and operating grant |
| Cultural heritage/Museum issues | Food Industry | Operating grant |
| Cultural tourism | Industry |  |
| Dance art | Research/Development/Education |  |
| Drama and other performing arts | Retail/Services |  |
| Education/Course | Tourist industry |  |
| Film art | Other |  |
| Forums/Conferences |  |  |
| Literature/Academic Publications/Multimedia |  |  |
| Mixed cultural program |  |  |
| Music |  |  |
| Community projects |  |  |
| Public health projects |  |  |
| Other |  |  |

**Form of operation \***

|  |
| --- |
| Individual |
| NGO |
| Company |
| Public institution |
| Private institution |
| Municipality |
| Other |

**Estimated start and end dates of work \***

|  |  |  |
| --- | --- | --- |
| 01.2026 | 📅 | 08.2026 |

**Project length in months**

|  |
| --- |
|  |

**Objectives of the project \***

Outline the main objectives of the project in 1-3 sentences.  (Maximum number of characters 500)

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**Brief description to be published \***

Abstract: please summarize the main points in 5-8 lines. (Maximum number of characters 500)

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**Detailed description of the project \*** (Maximum number of characters 5000)

What will be done and how the project will be carried out to achieve its objectives. It is important here to present all relevant information in concise text and with good justification for the project.

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**News brief \*** (Maximum number of characters 500)

Write a short news brief about the project that will be published if the project receives funding.

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* 1. Project plan

It depends on the size and scope of projects whether and how it is feasible to divide them into work components. List and schedule all, and only the work components applied for.

|  |  |  |  |
| --- | --- | --- | --- |
| **Work component** | **Start** | **End** | **Description** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Add lines as needed

* 1. Benefits/Gain

**How does the project support the objectives of the Northeast Iceland Development Plan? \***

Specify the goals of the Development plan that the project supports the most (see on the ssne.is website).  (Maximum number of characters 700)

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**What are the main benefits of the project? \*** (Maximum number of characters 2000)

This refers to any kind of benefit whether it be economic, social, environmental, artistic value, etc. Please define performance measures and provide criteria for measurable benefits if possible.

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**Job creation and innovation value of the project \*** (Maximum number of characters 700)

What is the novelty of the project at the regional and/or national level? Does the project create jobs or other social value? Does the applicant foresee continued development of the project at the end of the current project period, and if so, how?

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1. Cost and funding
   1. Cost

List eligible costs relating to the defined tasks. See eligible costs in article 8 of the allocation rules. Hourly rates shall be based on paid wages plus salary-related expenses, considering general collective agreements or calculated remuneration. If the project party, who pays for goods/services, has a VAT number, the cost is entered into the budget without VAT. In larger projects, an attached Excel document can be used to itemize costs in project parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type \*** | **Cost item** | **Work component\*** | **Units \*** | **Unit price\*** | **Total** |
|  |  |  | x | x | kr. |
|  |  |  | x | x |  |

Add lines as necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| Total | xxx | xxx | xxx. |

* 1. Financing other than the requested grant

Show that the project can work out financially, in line with the total project cost. Funding can e.g. be in the form of other grants, income from the project and own labor and/or financial contribution.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Number** | **Type** | **Amount** | **Financing status** | **Description** |
|  |  |  |  |  |

* 1. Requested grant

Financing

**Amount of grant applied for \***

|  |
| --- |
|  |

|  |  |
| --- | --- |
|  |  |
| Maximum grant |  |
| Total project cost |  |
| Funding excluding grant |  |
| Funding including grant |  |

1. Documents
   1. Attachments

If accompanying documents are deemed important they should be referenced in the application text.

*To add an entry press the plus (***+***) button.*

*To delete an entry, select the entry and press the(*🗑*) button.*

*Maximum attachment size is****10 MB****.*

Only **PDF, JPEG, PNG and XLSX** files are accepted.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | |  |
| Number | Type | Attachment | Description | |
|  |  |  |  | |

* 1. Links

*The link in the storage area must be such that anyone who has it can view it. In storage areas, this is commonly done by clicking "Share", creating a link and setting how it works. If you need to log in to the site to view, enter your password and password in the text box, or in the attachment. Remember to test a link before you post it. If links do not work, it does not go any further; links or additional information will not be accepted after the application deadline.*

*To add an entry press the plus (***+***) button.*

*To delete an entry, select the entry and press the(*🗑*) button.*

***Note:****Data must be accessible for at least six months after the application deadline.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | |  | |
| Number | URL | Password, if applicable | | Description |
|  |  |  | |  |
|  |  |  | |  |

1. Review and submit

Payment info for signing of contract if application granted

|  |  |
| --- | --- |
| Grant amount | x kr. |
| Funding including grant | 100 %. |
| Id number | xxxxxxxxxx |
| Bank information (xxxx-xx-xxxxxx) | 9999-99-999999 |
|  |  |

Errors

**The following items need to be fixed - Links below refer to the field**

|  |  |
| --- | --- |
| - Page x.x | Field x. Error message |

Warnings

**The following items require a closer look but do not prevent submission of application**

|  |  |
| --- | --- |
| - Page x.x | Warning message |

|  |
| --- |
| PDF for an unsubmitted application |

* Tick to join the SSNE mailing list for announcements and news from us. The mailing list is not shared with third parties and you can unsubscribe at any time.

# Submit

**Applicant agrees to the terms of the fund's allocation rules, and will carry out the project in accordance with the project plan in the application, or a revised plan with the fund's approval. In public presentation of the project, mention shall be made of support from Sóknaráætlun Norðurlands eystra, when applicable. Grantee and project manager are responsible for the project's implementation and must ensure that all required permits, use of sources and other legally required aspects are in order. They are also financially responsible for the project's accounting and reporting obligations. The fund reserves the right to access the project's accounting, if requested. Grant payment arrangements are outlined in fund's allocation rules.**

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| --- |
| Submit application |