Northeast Iceland Development Fund



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# **Applicant**

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|  Applicant |

**Name\***

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**ID nr\* (Kennitala)**

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**E-mail\***

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**Mobile\***

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| --- |
| *Mobile number connected with electronic ID of applicant, for purpose of electronic contract signature* |

**Address\***

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**Postal code \***

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|  | | | |
| **Bank nr\*** | | **General ledger\*** | **Account nr\*** |
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**Official grants of the applicant**

List here all public grants that the applicant (not just the project) has received in the last three years, whether the grant is in the form of a financial contribution or other form of support.

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| --- | --- | --- |
| **Grant provider** | **Date granted** | **Amount IKR** |
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# **Project Information**

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| **** Project information |

**Project name \***

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**Type of grant applied for \***

|  |  |  |
| --- | --- | --- |
| Cultural project | Business development & innovation project | Cultural start-up and operating grants |

**Subcategory \***

|  |  |  |
| --- | --- | --- |
| Art design | Agriculture | start-up grant |
| Art/Photography | Creative Industry | start-up and operating grant |
| Cultural heritage/Museum issues | Food Industry | operating grant |
| Cultural tourism | Industry |  |
| Dance art | Research/Development/Education |  |
| Drama and other performing arts | Retail/Services |  |
| Education/Course | Tourist industry |  |
| Film art | Other |  |
| Forums/Conferences |  |  |
| Literature/Academic Publications/Multimedia |  |  |
| Mixed cultural program |  |  |
| Music |  |  |
| Other |  |  |

**Form of operation \***

* Individual
* Company
* Municipality
* Public institution
* NGO
* Private institution
* Other

**Project website**

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**A characteristic image for the project (jpg, gif or png)** (optional)

*The picture may be used in discussion of the project. Applicant hereby grants SSNE permission to use it for that purpose and warrants that it is not copyrighted****.***

**Objectives of the project \***

Outline the main objectives of the project in 1-3 sentences.

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500 characters (max.)

**Brief description of the project**

SSNE reserves the right to publish a short introductory text about the parties and the projects that receive funding from the development fund. Name the main points for a short news brief.

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500 characters

**Detailed description of the project \***

What will be done and how the project will be carried out to achieve its objectives. It is important here to present all relevant information in concise text and with good justification for the project.

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5000 characters

**How will the project be presented? \***

In presentation and public discussion of the project, the support of the Northeast Iceland Development Plan should be mentioned when appropriate.

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500 characters

# **Project Manager**

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|  Project manager |

Enter project managers id number (kennitala) and the name will be generated automatically.

**Name \***

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**ID number (Kennitala) \***

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**E-mail \***

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**Phone \***

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**Brief description of the background of the project manager \***

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750 characters

**Contribution, role, and responsibilities of the project manager \***

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750 characters

# **Project Partners**

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|  Project Partners |

List here project partners who are active participants in the project, contributing to it and benefitting from it.

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| --- | --- |
| **Name\*** | **ID (Kennitala)\*** |
|  |  |
| **E-mail\*** | **Phone\*** |
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**Brief description of project manager’s background\***

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**Contribution, role and responsibilities of project manager\***

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# **Project plan and timeline**

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|  Project plan and timeline |

|  |  |
| --- | --- |
| **Start of project \*** | **End of project \*** |
|  |  |

**Tasks (work components)**

It depends on the size and scope of projects whether and how it is desirable to divide them into tasks. Specify all, and only the tasks applied for here, schedule them and specify the person responsible.  
(The project timeline can begin after the end of the application deadline).

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Starts** | **Ends** | **Responsible** |
|  |  |  |  |

Add lines as needed.

# **Cost estimate**

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|  Cost estimate |

**Cost**

List eligible costs relating to the defined tasks. See eligible costs in article 11 of the allocation rules. Hourly fee should, as a rule, be calculated at a maximum of ISK 4,700. If the project partner paying for the product/service has a VAT number, cost should be listed without VAT. In larger projects, an Excel document can be used to do divide costs into project elements, which must then be attached to the application.

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| --- | --- | --- | --- | --- |
| **Cost item \*** | **Task \*** | **Units \*** | **Unit price \*** | **Total** |
|  | List from project plan |  |  | kr. |

Add lines as necessary.

|  |
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| kr. |

**Funding plan**

Show that the project can work out financially, in line with the total project cost. Funding can e.g., be in the form of other grants, income from the project and own labour and/or financial contribution.

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| --- | --- | --- |
| **Own contribution \*** | **Status \*** | **ISK \*** |
|  | Confirmed / unconfirmed |  |

Add lines as needed.

**Other grants**

List other grants here. This does NOT apply to the grant you are applying for right now.

|  |  |  |
| --- | --- | --- |
| **Grant provider \*** | **Status \*** | **ISK \*** |
|  | Confirmed / unconfirmed |  |

Add lines as needed.

|  |  |  |
| --- | --- | --- |
| **Other financing \*** | **Status \*** | **ISK \*** |
|  | Confirmed / unconfirmed |  |

Add lines as needed.

**Grant amount applied for** (*grey items are auto calculated in portal*)

|  |  |
| --- | --- |
|  | kr. |
| Maximum grant: | kr. |
| Total project cost: | kr. |
| Funding excluding grant: | kr. |
| Funding with grant: | % |

***The Development Fund generally funds no more than 50% of the eligible total cost of projects.  
Funding of a project including the grant should be exactly 100%***

# **Benefits / gain**

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|  Benefits / Gain |

**How does the project support the objectives of the Northeast Iceland Development Plan and the emphasis of the Fund? \***

Specify the priorities of the development fund (see allocation rules) and the goals of the Development plan that the project supports the most (see on the ssne.is website).

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700 characters

**What are the main benefits of the project? \***

This refers to any kind of benefit whether it be economic, social, environmental, artistic value, etc. Please define performance measures and provide criteria for measurable benefits if possible.

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2000 characters

**Job creation and innovation value of the project (if applicable) \***

What is the novelty of the project at the regional and/or national level? Does the project create jobs or other social value? Does the applicant foresee continued development of the project at the end of the current project period, and if so, how?

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700 characters

# **Accompanying documents**

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|  Accompanying documents |

**Summary of supporting documents**

* If applying for an operating grant, the latest annual accounts must accompany the application.
* In projects with many partners, the SSNE staff should be consulted about how their participation should be confirmed.
* We accept files in the following formats: doc, docx (Word), xls, xlsx (Excel), pdf, jpg, gif and png.

**Attachment**

|  |
| --- |
| **📂** **Select a file** |

**Videos**

If applicants want videos to accompany the application, they are asked to store them on a hosting site such as [YouTube](https://www.youtube.com/) or [Vimeo](https://vimeo.com/) and then enter the links below.



|  |  |
| --- | --- |
| **Title** | **Link** |
|  |  |

# **Submit application**

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|  Submit application |

**Any other information the applicant wishes to add**

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700 characters

* Applicant has read the allocation rules of Northeast Iceland Development Fund.

By ticking the box above, applicant confirms that he has not received (and will not receive) more than EUR 200,000 in public funding over each three-year period. (EU No 1407/2013).

If applicant has previously received a grant from the Northeast Iceland Development Fund, they must have submitted a final report for previous projects before a new application is considered by the allocation committee.

**ALL APPLICATIONS MUST BE LOGGED INTO THE APPLICATION PORTAL**

**Link to application portal**

**☟**

[Chart, bubble chart

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